

Fred A. Vaught Memorial Library

Board Meeting Minutes

Tuesday, March 4th, 2025

Present: Megan Lee, Cindy Matthews, Judy Baker, Amy Davenport, Jenesia Ellis, Thena Haynes, Kathy Robertson

The meeting was called to order by Thena Haynes, and the previous meeting's minutes were approved with no additions or corrections. The motion to approve was made by Jenesia Ellis and seconded by Judy Baker.

Old Business:

There were no updates to any previous business items at this time.

New Business:

Several Summer Reading prizes have already been generously donated by a Party City employee, as their store is closing and inventory is being discarded. They will go wonderfully with the upcoming art theme.

All the interior library lighting has been upgraded to LED by county maintenance. Some of the light fixture spots were replaced with new tile, because the brighter lighting required fewer fixtures to be in place.

The big book sale for spring is being held this month, and proceeds from it will go towards supplementing the cost of Summer Reading incidentals. Donations of items are welcomed during all of March.

There has not been a budget proposal request from county administration just yet, but it should be coming soon, along with evaluations. We are anticipating a similar request to the current year's budget.

Megan will be sending out the policy manual before the next meeting for yearly review. Any questions or suggestions may be discussed at the May meeting.

Upcoming closings will be: Friday, April 18th (Good Friday).

The next library board meeting is scheduled for Tuesday, May 6th, at 4:45pm.

Regional Report:

Cindy reviewed the results of the 2024 Standards Survey. Our library falls into line with most others of our size and populations. Trends in our Region that emerged were: needs for

technology, emergency, and long-range planning, public surveys, Director and Staff evaluations, library image evaluations, and Friends groups/Friends MOUs.

Top news included: Preparing for the 2025-26 budget year, along with any increases or changes; spending of funds for federal and state materials should be completed by March 31st with Becky at the Region; tech grant recipients need to submit paid invoices to Cindy as soon as possible before the due date on April 30th.

New Trustee certification modules are live on Niche Academy. A link was given for registration if it has not been completed already. Trustee certification is good for two term of service. Recertification is only required for any trustees returning to the Board after three years of non-service.

A motion to adjourn the meeting was made by Amy Davenport and seconded by Jenesia Ellis.